



860 N US Hwy 231
Ozark, Alabama 36360
Phone: (334) 774-5197
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INFORMATION REQUIRED TO REGISTER IN OZARK CITY SCHOOLS

1. Birth Certificate
2. An up-to-date Official Alabama Immunization Record
3. Social Security Card
4. Unofficial copy of transcript (Carroll High School)
5. Student's last Report Card showing grade placement (1st – 8th)
6. Withdrawal papers from previous school
7. Proof of Residence within the Ozark City Limits (Current electric bill, receipt or electric company letter with your name and address on it)
8. Verification of Legal Guardianship
9. Parent's State Issued Photo Identification.

IF YOU CURRENTLY RESIDE IN THE HOME OF ANOTHER PERSON OR WITH ANOTHER PERSON, TO VERIFY RESIDENCY YOU WILL NEED THE FOLLOWING:

The person named on the electric bill must provide their current electric bill, receipt or electric company letter with their name and address on it. (They may bring any other bills in ADDITION to the electric company proof.)

1. State issued photo identification (parent/legal guardian **and** person listed on the electric company proof.)
2. Signatures of parent or legal guardian and property owner must be notarized (requires State Issued Photo Identification.) (Notary at Ozark City Board of Education)

You must call Mrs. Sheila McLeod at the Ozark City Board of Education (334-774-5197) to make an appointment. You must bring property owner and the above listed information.

IF YOU MOVE DURING THE SCHOOL YEAR

1. If your address changes, you must verify by providing a current electric bill, receipt or electric company letter with your name and address on it.
2. If you moved in the home of another person or with another person, please follow the process for verifying residence listed above.

Providing Social Security Card is optional. If not provided, information required to receive Free or Reduced Lunch will not be available to the Child Nutrition Department and Information to complete documents for State Driver's License Permit will not be available. The enrollment of homeless, migrant, and limited English proficient children and youth shall not be denied due to lack of the above information. Every effort will be made to assist families in obtaining required documents.